



Early Stage 1 General Information

Parent Information

A-Z of most things you will need to know to support your child during 2021.

A-Z of Early Stage 1

Absenteeism

Parents/guardians are encouraged to use the school app to log all absences on the day of their child's absence with the date and reason. Alternatively, a written note dated and signed by the parent/guardian stating the reason for absence, is required on the day your child returns to school after absence.

If no explanation is received then a reminder is sent home where you have seven days to respond before an unexplained absence is recorded.

Children arriving late to school (even at 9.05am!!) need to be signed into the office by a parent prior to arriving at their classroom. Children leaving school early should be signed out at the office first then collected from their classroom by a parent or the office if during a break time. Students must be signed out in the book at the office prior to leaving the school. Children may not leave the school unless accompanied by a parent.

Appointments

At NNPS we believe in working with parents to best meet the needs of our students and welcome open communication between all stakeholders. Significant, and at times minor changes at home can cause reactions at school. There are also times when you may wish to discuss an issue occurring at school related to you by your child. Please seek the class teacher as your first port of call and be mindful of privacy and decorum. To meet with your child's teacher please write a short note requesting a meeting and times suitable or contact our school office.

The class teacher or office will then contact you to confirm a time. Mornings are particularly busy for teachers and we are not always available for impromptu discussions. Staff meetings are held every Monday and Tuesday mornings and afternoons so these times are not available for interviews. We appreciate you working around these times.

Asthma Plans

An asthma plan is required for all students who have asthma. If you have provided this already and there are no changes, it is not required again. If your child's plan has changed or you are new to the school, a form is required.

Assemblies

K-2 Assemblies will be held in weeks 3, 6 and 9 except the weeks we have a whole school assembly.

There will also be two whole school assemblies per term, to be held in the High School Hall. Banners will be presented at these assemblies. Parents are invited to the whole school assemblies. Please refer to your term calendar for dates.

Certificates of Achievement will be presented at our afternoon assemblies.

Canteen/Food

Our school canteen, The Healthy Hut, is operated by the P&C Association and is run by our paid canteen manager with the additional support of volunteers, who we rely on to be able to provide the Healthy Hut service to the school, 5 days a week. It is open at recess and lunch.

Ordering lunch and recess is via our on-line system as follows:

1. Register for Flexischools by visiting www.flexischools.com.au. Add your student, their school and class to get started.
2. Top-Up your account via Visa, Mastercard, PayPal or direct deposit.
3. Make an order by selecting from the range of options made available by your school and proceed to make payment for the order listed in your order pad.
4. Review Orders by logging back into your Flexischools account. You can set recurring orders, view transaction history or cancel orders via your Flexischools login.

All orders must be placed by 9.00am each day. For any questions regarding Flexischools, please call them on 1300 361769.

As our school has a number of students with nut allergies we would appreciate your help in making our school a nut free zone by not sending in foods containing nuts.

Crunch & Sip

The Crunch & Sip Program is an easy way to help students stay healthy and happy! Crunch & Sip is a set time to eat fruit or salad vegetables in the classroom and drink water for hydration. Students refuel with fruit or vegetables during the morning which assists physical and mental performance and concentration in the classroom.

The **objectives** of the Crunch & Sip break are to:

- increase awareness of the importance of eating fruit or vegetables and drinking water every day
- enable students to eat fruit or vegetables during an allocated Crunch & Sip break in the classroom
- encourage students to drink water throughout the day in the classroom, during break times and at sports, excursions and camps
- encourage parents to provide students with fruit or vegetables every day
- develop strategies to help students who don't have regular access to fruit and vegetables

Curriculum

- **English**

Reading and Viewing, Writing and Representing and Speaking and Listening are treated in an integrated manner during literacy sessions daily.

- **Maths**

Teachers utilise a variety of strategies to meet the needs of students in Maths. Students are encouraged to explore mathematical problems and develop fluency with mathematical ideas. Hands-on tasks and concrete materials are used in ES1 to teach and consolidate concepts. Students can use Mathletics at home to revise basic skills. The students' log on details will be glued into their home reading diary.

Some ideas of how to help with mathematics at home. Lots of counting; forwards, backwards, different starting points, number before and after. Playing games with dice such as Snakes and Ladders. Writing numbers using correct formation and starting points.

2018Topics

ES1	History Geography Science	Creative and Practical Arts	PDHPE
Term 1	Personal and Family Histories- family photo albums/every picture tells a story Weather In My World	Music Visual Arts Singing Drama	Fundamental Movement Skills
Term 2	Personal and Family Histories- When we were babies What's It Made of?		Fundamental Movement Skills Dance
Term 3	People Live in Places- Important Places (homes) On the Move	Music Visual Arts Singing Drama	Life Ed Fundamental Movement Skills Dance
Term 4	People Live in Places- Locating Places (maps) Staying Alive		Gymnastics

Dance

Each class will attend a 30 minute dance lesson with our specialist dance teacher, every week from Term 2 to Term 3. We will have a concert during Term 3 to showcase our skills – date to be confirmed.

Dates for Your Diary

Please refer to our newsletters and our term calendars for other upcoming events. It is vital that you check your child's home reader bags for any communication and notes.

Excursions

Excursions are a great learning experience organised to complement class units. We would like all students to attend planned excursions. Should there be any difficulty with finance please contact Mr Shephard. Unfortunately if your child's payment or permission notes are not returned, they may not be able to attend.

Family Details

It is vital we have up to date contact details for our families. The school app can be used to update details.

High potential and Gifted (HPGE) / N-RICH Students

There are a number of HPGE/Enrichment opportunities provided for NNPS students. Throughout the year our HPGE team conducts various enrichment groups. Students work together on mini projects in their strength areas. Students are also selected to attend enrichment camps and participate in competitions as they arise.

Gymnastics

Early Stage 1 students will participate in an eight week gymnastics program at the Northern Beaches Gymnasium. Early Stage 1 will attend Gym in Term 4. This service is provided by an outside agency. Any children that have not paid for this will not be able to attend.

Library

Kindergarten classes will visit the library weekly for a borrowing and library skills lesson. Reading is the key to success so please support your child by ensuring they bring their library bag on their designated library day. We would also appreciate you working with us to encourage your child to borrow, read and complete the Premier's Reading Challenge.

Premiers Reading Challenge

The PRC is open for all children K-6. All children can download a personal reading record and are required to read 20 books from the Premiers Reading Challenge list by August. In August all record sheets must be entered online and verified by parents. We hope parents and students will complete the online form at home. WEBSITE: <https://products.schools.nsw.edu.au/prc/home.html>

Money / Permission Notes

Permission notes should be returned to school in an envelope clearly labeled with the child's name and class. Where possible we try to maximise teaching time and minimise administrative duties within classrooms. Should you misplace a permission note, please remember that, wherever possible, notes are available on the school website: <http://www.narranorth-p.schools.nsw.edu.au/> or from the school office. All payments should be made online via the school website.

Reporting to Parents

Term 1	Term 2	Term 3	Term 4
Best Start Report Parent Teacher Interviews	Semester 1 Student Reports distributed at the end of term.		Semester 2 Student Reports distributed at the end of term.

In the spirit of informing you of your child's progress early this year our parent teacher interviews will be held at the end of Term 1.

Publicity Consent

Permission to photograph your child is provided by you at the time of enrolment. Please advise the office if your request changes.

RFF – Release from Face To Face

Release time refers to a teacher's release from face to face teaching utilised for programming, planning and across school responsibilities. All classroom teachers receive 2 or 3 hrs RFF. Executive teachers receive a day.

School Counsellor

The school counselor is Mrs. Renee Eyre. Renee is at our school on Thursdays and Fridays. Parents may make an appointment with her via the office, should a need arise.

Scripture and Ethic Classes

Scripture classes are provided for all children whose parents nominate a religion. Ethics classes are also on offer should there be a teacher available. Classes are held on a Wednesday from 9.00am until 9.30am. A high standard of behaviour is expected of children – scripture/ethics teachers are volunteers. Students are required to follow our school behaviour expectations at all times. If your child misbehaves he/she will be withdrawn for an appropriate time and scripture/ethics teachers will adhere to our school welfare policy. Children attending non-scripture are supervised by a teacher.

Sport

All K-3 students participate in our Fundamental Movement Skills Program. Mr. Gab Sutherland, will teach this program alongside the classroom teacher. Please refer to your class timetable for your allocated sport day each term.

Student Welfare

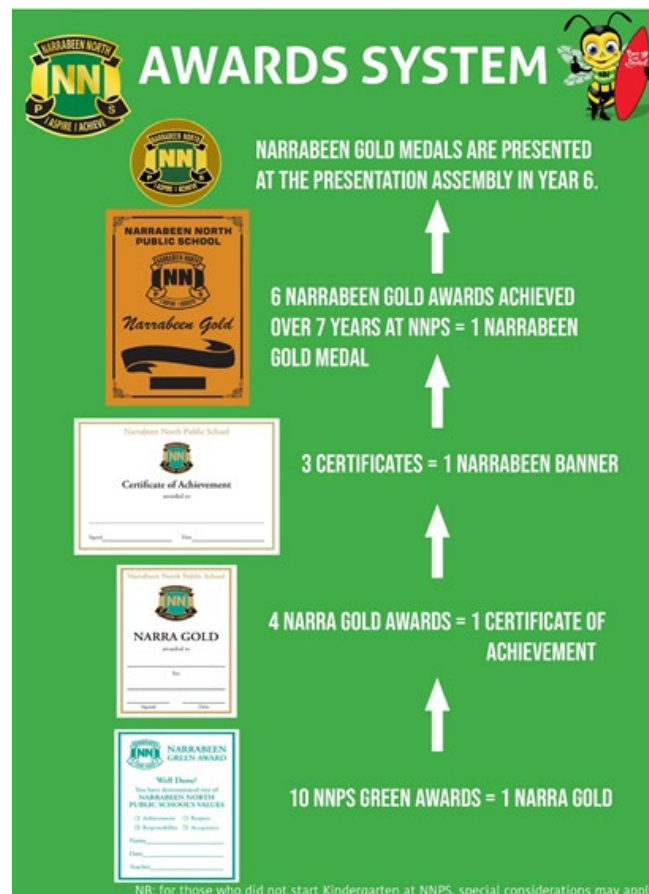
All students are expected to uphold the school PBEL values, and our students are recognised for this. Students will also receive awards in recognition of academic & sporting achievement.

In accordance with the PBEL values - Narrabeen North embodies:

Achievement
Respect
Responsibility
Acceptance

NNPS Awards System for 2021

1. Most awards will be signed and presented by a classroom teacher or at an assembly. Awards can be taken home immediately. Please refer to class teacher regarding NARRA Green collection. Awards are valid for one year from date received.
2. Students will be responsible for the keeping and caring of their awards. When they have reached enough NARRA Greens or NARRA Golds for the next level, students must present awards to their classroom teacher.
3. When a Certificate of Achievement is due, the classroom teacher will authorise the award and the information will be given to the office to arrange it. Certificates of Achievement will be presented at stage assemblies. Parents will only receive notification for the child's first Certificate of Achievement in Kindergarten and be invited to that first presentation.
4. When a Narrabeen Gold Banner is due, Certificates of Achievement need to be taken to the office who will authorise the banner. Parents will be notified and invited to Banner assemblies.
5. When a student has received six Narrabeen Gold Banners, or the equivalent of one Banner per year (for late arriving students), they need to be brought to the office to record for a medallion at presentation day in Year 6.



The Sad Stuff ☹

Unfortunately students who are unable to uphold the school rules and values will be subject to the **consequences** listed in our school welfare policy.

The consequences:

After being given opportunities to display appropriate behaviours by teaching rules and giving rule reminders, it may be appropriate to apply a consequence for students who 'break the rule'. Consequences are most effective when applied **immediately** for the rule broken. Consequences should also be applied by the teacher involved and should be logical, where possible.

Warning Slips and Think Slips

A Warning Slip or Think Slip is issued when a student's behaviour is causing concern. Warning Slips can be issued when the first and second approach has not had the desired effect. Think Slips can also be issued for more serious rule breaking behaviours. A record of students who receive slips will be tracked by executive teachers.

Uniform

We encourage all students to take pride in their appearance and our school uniform. We expect school hats to be worn in our playground at all times. Without a hat, students are requested to remain under the COLA. Black or white runners and correct sports uniform should only be worn on the days we have sport or physical fitness. On other days students are expected to be in full school uniform including black leather shoes. We encourage girls to have their hair tied back and the only jewellery to be worn should be sleepers/studs and a watch.

Valuables

We encourage students to leave all valuable items at home. Smart phones and iPads etc. should not be brought to school. It assists us in keeping our students safe whilst at school from any cyber bullying and reduces the risk of theft and breakage. If it is necessary for your child to bring such an item to school it should be signed in at the office on arrival and signed out at the end of the day. Should you need to contact your child between 8.30am and 3.00pm please just ring our school office.

Waste Free Wednesday

Assist your child to bring a waste free lunch every Wednesday! ☺

Our Waste Free Wednesday program is a process of educating students about where our waste ends up and how we as individuals, can reduce the amount of waste we generate and send to landfill.

Waste Free Wednesday encourages the use of reusable food and drink containers, utensils and organic waste. They discourage the use of disposable packaging such as pre-packaged/individual servings of food, plastic bags, disposable utensils, plastic straws, food wrapped in cling wrap and foil and other single-use items.

Why not be WASTE FREE EVERYDAY?

Working with Children Check – new forms for volunteers

Our school values the support of our parents who help as volunteers in so many ways including working with reading groups in the classroom.

All volunteers who work with children in any capacity **MUST** complete a **WORKING WITH CHILDREN CHECK** and provide verified ID to the value of 100 points. These forms and the accompanying identification must be securely held at the school for at least five years. Forms will be available from the office. Please the office if you would like further information. These forms can also be downloaded from our website.

Responsibilities:

Students

- Be responsible for own actions and belongings.
- Follow school rules and values.
- Aspire and Achieve – make a concerted effort in regards to class work and homework.
- On arrival at school, take bags to classroom hooks and proceed to middle playground.
- Wear your helmet if riding your bike to school and ensure you have signed the bike agreement.
- Be in the right place at the right time. You should only be in classrooms during break times under supervision of a teacher for an organized school activity or for class time-out due to inappropriate use of class time or disruptive behavior.
- If you are not collected by 3:10pm go straight to the administration office and wait there.
- Return notes and money to the box in the office (not to your teacher)
- Use the correct bins for rubbish.

Parents

- Encourage independence
- Support teachers – uniforms, homework, library borrowing. We are all in this together and have your child's best interests at heart.
- Monitor what your child brings to school – No valuables, nuts or large amounts of money etc.
- Make appointments for interviews and do come and see us before a problem develops or escalates.
- If possible, keep children home if they are sick.
- Only send children to school before 8.30am if they are attending a supervised sport practice. Teacher supervision of playground begins at 8.30am.
- Enter and leave the school via the correct gates, for your children's safety. The school car park is for staff only.