

# NARRABEEN NORTH OOSH

## DIRECTOR REPORT

### MAY 2022



Dear P&C Executives, Members & Guests,

I wish to take this opportunity to introduce myself to all, my name is Nicole Saldern and I have been employed with the service for just over a year now, however I have been in the Out Of School Hour industry for 5 years. I am currently standing in as temporary Director, until we get our new Director. The management team here at OOSH are currently undergoing several staff changeovers and a restructure in the management positions.

We thank you for your support and consideration during this time as we all navigate the new changes at the service.

#### CURRENT PERMANENT NUMBERS

	BSC	ASC
MONDAY	52	149
TUESDAY	76	149
WEDNESDAY	60	149
THURSDAY	69	149
FRIDAY	51	85

Narrabeen North OOSH is licenced to care for 149 children each session. We are currently at full capacity for Monday, Tuesday, Wednesday and Thursday for After School Care and Tuesday Before School Care. We currently have waitlists for all of these days. Thursday BSC is also very close to needing a waitlist.

#### STAFFING

Since the beginning of the year we have been extremely short staffed here at the service. We are currently having issues getting casual staff due to factors which are outside our control.

This term we have currently welcomed Natalie Gaul and Georgia Rayment to our permanent team. They have picked up their new role very quickly and have been outstanding during this time.

Our other permanent team consists of Indy (which is currently on practical work for university this term) and Jade which has just been appointed the Educational Leader role.

Although I am standing in Director for the next couple of weeks, I have also been newly appointed the Assistant Director role moving forward, which I am very grateful for as I adore this service.

### NSW SERVICE VOUCHERS

Our service is very excited to now be accepting the NSW government \$500 vouchers to help financially assist our families while utilising care within our service.

Our amazing admin Karen has been processing these vouchers for our families and has been adding them to their accounts, these will now be a running balance on your account as the funds are used on your statement fortnightly. So far 190 vouchers have been processed.

We thank you for all being so patient with us as this is a whole new process for us to take on and learn.

### VACATION CARE 2022

Once we have been appointed a new Director, we will be emailing parents with an update in regards to Vacation Care.

### STAFF TRAINING

As we have a few new staff members joining our team and current staff members moving positions within the service this year we will be focusing on the importance of training and education within the team. We will all continue to strive and train to become the best educators we can be with current educational knowledge for all the children we care for.

On the 4/5/22 we ran a training course through CELA “OOSH Under the Volcano” which provided staff with training on children’s behaviour and their brain development. The staff were really engaged through this course and took a lot out of it.

Throughout the year we will focus on extra training and education on particular topics that come forth when we perform our staff appraisal process.

### EXTRA CURRICULAR ACTIVITIES PROGRAM

Unfortunately, due to limited staffing and restructure of management positions this term we have had to put a hold on the extracurricular activities. Although this just means we have extra budget to make up for this in Term 3. We love when the children here at oosh come to us with ideas and interests in what they wish to participate in. Extra-curricular activities are voted on by and for the children of oosh. We would also like to invite any families to express any ideas for any events or fundraising you would like to see happen at the service.

I wish to personally thank you all for the support and consideration during this time as I navigate this new role and manage the restructure of the management positions. We have over 290 families within the service and I will do my very best to support each and every one of you.

Kind Regards,

Nicole Saldern

Assistant Director